



Online Learning Framework

	Criteria	Approach
1	Diversity The diversity of our students is acknowledged and recognised with all students being afforded support and encouragement throughout their studies.	Students complete a review of their suitability, LLN proficiency at the appropriate course AQF level and digital literacy prior to their course commencement.
2	Engagement The learning journey provides students the opportunity to engage with other students and the trainer.	Students' progress and participation is monitored, with systematic feedback to the student and trainers. Regular contact is sought with students.
3	Induction and Learning resources Learner induction is provided through a dedicated site, Student Central, detailing the learning materials and platform. A range of stimulating, authentic and engaging learning content is provided, utilising different formats including multi-media. The resources are made available to the students in a readable format, contextualised to the course and learner requirements. The learning materials acknowledge the students different learning styles.	The course learning resources provide information and details of the units and competency requirements. IT requirements are clearly stated in course materials. The learning resources comply with the WCAG 2.0 requirements, that is: <ul style="list-style-type: none">• Perceivable• Operable• Understandable• Robust
4	Support Students are provided with a range of support options, including trainers and assessors, course coordinators and technical assistance.	Students are provided with communication details of trainers and support staff. The support is available 8 am – 5 pm Monday to Friday.
5	Assessments Assessments comply with the Course and Regulator's requirements. The assessment tasks are varied and carried out over a period of time, to ensure the application of the skills and knowledge is undertaken in different contexts.	The assessments are reviewed, validated and mapped against the course/units of competency performance requirements, knowledge skills and practical application. Alternative assessment methods are provided as required. Assessments are systematically reviewed, validated and updated.
6	Trainers and assessors The trainers and assessors are qualified and experienced in their industry, as well as qualifications in training and assessment.	The trainers and assessors undertake regular professional development to ensure currency in online learning and engaging the student using online methods.