**Course Financial Assistance Annual Report Form - For Officers and Employees for Accredited Study**

When Territorial Education Funding has been approved for courses longer than 12 months duration it is required that a Course Financial Assistance Annual Report Form is completed and submitted to pdfund@salvationarmy.org.au during December for each year of the course. If a completed Course Financial Assistance Annual Report Form is not received, it will be assumed that the course has been completed and any residual funding will be returned for reallocation to other applicants.

Thank you for completing and returning this form. It will assist us to better manage your funding.

The Salvation Army Australia Territory

**COURSE FINANCIAL ASSISTANCE ANNUAL REPORT FORM**

Personal Details

 Name Click here to enter name.

 Course Click here to enter course.

Report

1. Have you passed all your units this year?

 [ ]  Yes [ ]  No

 If no, please provide details:

 Click here to enter text.

1. Will your course be completed during the next year?

 [ ]  Yes [ ]  No (go to question 3)

 If yes, go to question 4.

1. Outline your study plans for the next year e.g. number of units undertaken, leave of absence, withdrawal, etc.

 Click here to enter text.

1. What is the expected cost of your course/s for coming year?

 Click here to enter cost.

Signature

Applicant: [ ]  The above information is an accurate account of my study results and intentions at this time.

 Signature: Click here to type in name. Date: Click here to enter date.

 *Typed in name is taken as signature.*

*Please forward completed and signed report to* *pdfund@salvationarmy.org.au*