Supplemental Unit Guide Information Enter Year

UNIT NAME: Enter the name of your unit here

UNIT CODE: Enter the unit codes here

UNIT DATES & MODE: Enter the dates for the semester here
                        Online

FACULTY: Enter the name of the faculty members teaching this unit

COURSE OUTLINE

	DATE	TOPIC
WEEK 0	Enter dates for the week	Enter weekly topic here
WEEK 1	Enter dates for the week	Enter weekly topic here
WEEK 2	Enter dates for the week	Enter weekly topic here
WEEK 3	Enter dates for the week	Enter weekly topic here
WEEK 4	Enter dates for the week	Enter weekly topic here
WEEK 5	Enter dates for the week	Enter weekly topic here
WEEK 6	Enter dates for the week	Enter weekly topic here
WEEK 7	Enter dates for the week	Enter weekly topic here
WEEK 8	Enter dates for the week	Enter weekly topic here
Enter dates for non-teaching week here Non-Teaching Week		
Enter dates for non-teaching week here Non-Teaching Week		
WEEK 9	Enter dates for the week	Enter weekly topic here
WEEK 10	Enter dates for the week	Enter weekly topic here
WEEK 11	Enter dates for the week	Enter weekly topic here
WEEK 12	Enter dates for the week	Enter weekly topic here

COPYRIGHT

Please note that unit lectures and presentations are copyright material and are not to be used, copied or distributed for use outside of the College, but are to be used only for the purpose of research or study.

PROVISIONAL ASSESSMENT MARKS

Please NOTE: all assessment grades are provisional until they are finalised during the College's moderation process and accepted by the University.

BIBLIOGRAPHY

Cut and paste bibliography here

Student Support

We want every student at Eva Burrows College to succeed. Our Student Support Team are here to help you with any question or concern you might have. If you are looking for support with ARK, pastoral care, study skills, or the library you will find a contact list on ARK so you can contact the appropriate person.

Students with Disabilities - Support Plans

Student Support Plans are available if you require support or adjustments for your studies. We encourage you to talk with the Registrar or a Coursework Coordinator about your requirements.

Extensions

An extension may be granted in circumstances that are outside the control of the student that will significantly impact their ability to submit the assessment by the due date. This **does not** normally include:

- Poor time management
- Routine demands of employment, family commitments and study commitments
- Planned church related events of commitment

If you are unable to meet a designated assessment due date, arrangements need to be made with the lecturer prior to the due date. You can access extension forms from 'Student Central' in ARK. If an extension is either not sought or not approved penalties to the grade will be applied as per Assessment Policy procedure.

Date Assessment Task Submitted	Late Penalty	Example
a) Over 1 day and up to 1 week late	10%	72% becomes 62%
b) Over 1 and up to 2 weeks late	20%	78% becomes 58%
c) Over 2 and up to 3 weeks late	30%	62% becomes 32% but adjusted to 50% minimum
d) Over 3 and up to 4 weeks late	40%	70% becomes 30% but adjusted to 50% minimum
Work submitted 4 or more weeks after the due date is not accepted and a grade of 0% is recorded.		

ACADEMIC INTEGRITY

Generative Artificial Intelligence

'Students may not submit work derived from Generative Artificial Intelligence (AI) tools such as ChatGPT. The only exception to this is when the assessment task is specifically designed to assess and evaluate such tools. The data produced from Generative AI is presently unreliable and known to

produce errors of fact. The presentation of AI-generated text as if it were one's own work is quite easily detected and is a serious act of academic misconduct (even if referenced in footnotes). The purpose of all assessment tasks is to assist learners to develop the capacities required to critically analyse and assess ideas, and to construct arguments of their own as independent thinkers. These skills are only developed through engagement with the work of human authors. Assistance with grammatical construction only, through such software as Grammarly is allowable but the student must disclose this use within their written work. 'Grammarly GO' however, should be treated the same as ChatGPT above. If you have used Grammarly please acknowledge this in a footnote at the start of your assessment task.

Plagiarism and Cheating

Plagiarism and cheating are taken seriously at EBC. You will find further information about this in our [Academic Integrity module](). Please speak to your lecturer if you have any questions about academic integrity.